



Optimizing Health by Advancing the Quality of Medication Use

PQA POSITION DESCRIPTION

Title: Senior Director, Measure Operations & Analytics
Supervisor: Senior Vice President, Performance Measurement & Research
FLSA Classification: Full-time; Exempt
Location: PQA HQ in Alexandria, Virginia

Responsibilities:

The Senior Director of Measure Operations & Analytics is responsible for ensuring that PQA measures are updated and maintained; testing of new and revised measure specifications; contributing to new measure development and endorsement; providing technical support to licensees and users of the PQA measures; supporting submission of measures to the National Quality Forum for endorsement or maintenance; and coordinating and supporting research to inform new development and strengthen the evidence for existing measures. This includes the following responsibilities:

- Support draft measures through testing and possible PQA-endorsement
- Maintain and distribute measure specifications to licensees
- Ensure PQA measures reflect current guidelines
- Provide technical support regarding measure specifications to PQA members, licensees and the public, when appropriate
- Support use of PQA measures in federal, state, and commercial programs
- Serve as staff lead for the Quality Metrics Expert Panel and Measure Update Panel
- Support risk adjustment priorities of PQA measures
- Serve as subject matter expert and provide measure specifications and technical support for licensees
- Support Senior Director, Quality Innovation in measure concept development through possible PQA endorsement
- Coordinate with the Senior Director, Research & Quality Strategies to support research initiatives that support new or accelerated measure development
- Supervise and manage the performance measurement and measure operations teams

Description of Qualifications

Individuals seeking this position should:

- Have significant experience in healthcare performance measurement and quality improvement methodology.
- Have significant supervisory and management experience with onsite and remote staff.
- Understand pharmacy and healthcare systems to ensure that PQA quality and performance metrics are well matched to the needs of the market and stakeholders.

- Understand healthcare data sources that can be used in measure development and testing.
- Possess leadership skills and be able to motivate and inspire team members to perform at their highest potential.
- Model PQA's cultural values.
- Be a highly-organized self-starter, with excellent communication skills (verbal and written).
- Be a team player who enjoys actively working with others within PQA and across external organizations.

Education Requirements

- Bachelor of Science Degree or higher – Pharmacy (preferred); *or*
- Bachelor of Science Degree or higher – Other healthcare-related professional degree (e.g. Masters Degree in Public Health)

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Employee is regularly required to stand, sit, talk, hear and use hands and fingers to operate a computer and telephone keyboard.
- Close vision requirements due to computer work.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Standard office environment

Travel: 8%. Overnight travel during the PQA Annual Meeting and Leadership Summit.

This job description does not imply that the stated requirements are the only expectations for the job. Incumbents are expected to perform any other duties that may be assigned. PQA has the right to revise this job description at any time. PQA is an "at-will" employer and as such, neither this job description nor your signature constitutes any form of contractual agreement between you and PQA.

To Apply for This Position:

Interested candidates should submit a letter of interest and resume to Christina McCloskey, Director, Human Resources & Operations at cmccloskey@PQAalliance.org.