



Stakeholder Advisory Panels Frequently Asked Questions

Q: How are individuals appointed to participate on PQA SAPs?

A: For quality stakeholders not representing a PQA member organization:

Participating on a Stakeholder Advisory Panel as part of the PQA Measure Development process is an exclusive opportunity offered through PQA membership.

Learn more about joining PQA and the value membership has to your organization.

For representatives of PQA member organizations:

Your participation on a Stakeholder Advisory Panel is welcomed! Key contacts from PQA member organizations must appoint individuals from their organization to participate on these panels. You must connect with your PQA member organization key contact to arrange for your appointment to a SAP.

Learn who your organization's PQA key contact is by connecting with PQA staff.

For PQA member organization key contacts:

Each PQA member organization can appoint up to two (2) individuals to participate on each Stakeholder Advisory Panel. Appoint your organization's representatives to the Stakeholder Advisory Panels by completing the Stakeholder Advisory Panel (SAP) Selection Form

Q: If I participated on a 2017 SAP, do I need to be appointed to a 2018 SAP, or can I just continue to participate?

A: PQA launches new SAPs each year. Even if you participated on a SAP in 2017, you will need to be appointed to a SAP for 2018. For example, even if you were on SAP A in 2017, you still need to be reappointed to SAP A in 2018.

Q: How many SAPs does PQA have for 2018?

A: Right now, there are two SAPs. SAP A will provide input on the Next Generation MTM Diabetes Measure and Pharmacy-Level Adherence Measures currently under development. SAP B provides input on the Initial Opioid Prescriptions work through Measure Development Team 15.

Q: How many people from each organization can participate?

A: Each PQA member organization can appoint up to two representatives per SAP.

Q: What type of expertise is needed to participate on a SAP?

A: Specific expertise is not required to participate on a SAP. A typical SAP is composed of individuals with varying degrees of experience or expertise, including those who are new to measure development.

Q: What are the benefits of participating on a SAP?

A: Participating on an SAP is an excellent opportunity to become familiar with measure development process. Individuals may contribute to the discussions through dialogue during the meetings or providing feedback in the post-meeting surveys. SAP participation allows the opportunity to provide input into the measure concept development, and SAP feedback is shared with the Measure Development Teams or Task Forces.

Additionally, SAP participation is a way for PQA members to stay abreast of all measure development underway. PQA encourages all SAP participants to share the information with others in their organizations, and to seek input prior to responding to post-meeting surveys that are distributed following each SAP meeting to ensure the organization's perspective is captured.

Q: What is the time commitment to participate on a SAP?

A: SAPs meet via webinar for 60-90 minutes every 2 months. In addition, PQA distributes pre-meeting materials prior to each webinar, which may add an additional 10 minutes for review and preparation. PQA follows each meeting with a post-meeting survey to capture additional SAP input. The surveys are brief and typically include the questions from the discussion during the webinar. These surveys take no more than 30 minutes to complete.

Q: Does an individual need to be in a particular position or at a certain level within their organization to participate on a SAP?

A: No. There are no requirements around levels within an organization in order to participate. However, as a best practice, it is helpful to define a process for how (and to whom) you would like the SAP member to share information back, so the information gained through SAP participation is disseminated through the appropriate levels and groups within your organization.

Q: Is there a best practice for sharing SAP information with our organization?

A: No. However, PQA continues to engage with members and learn about best practices to share with our team members. If you are interested in sharing your story, or learning about the best way to engage, contact Loren Kirk, Director of Stakeholder Engagement!