



## **PQA POSITION DESCRIPTION**

**Title:** Senior Research Associate

**Supervisor:** Senior Director, Research

**FLSA Classification:** Full-time / Exempt

**Location:** Remote / Alexandria, VA (Hybrid)

### **OVERVIEW**

PQA, the Pharmacy Quality Alliance, is a national quality organization dedicated to improving medication safety, adherence and appropriate use. A measure developer, researcher, educator and convener, PQA's quality initiatives support better medication use and high-quality care. A non-profit organization with 240 diverse members across healthcare, PQA is a unique alliance in the industry. It brings pharmacies, health plans, health care providers, pharmacy benefit managers, biopharmaceutical companies, technology vendors, government agencies and others together to build consensus and collaborate to improve medication use quality.

The Senior Research Associate is a member of the Performance Measurement and Research Team and supports PQA's Quality Innovation and Research Center (QuIRC) with research and related activities to develop evidence to support quality medication use, evaluate the impact of policies and PQA measures on medication use quality, and identify gaps in quality medication use. The Senior Research Associate also supports and collaborates with all PQA staff and teams to ensure that QuIRC activities are aligned with PQA's mission and priorities, responsive to the needs of PQA's multi-stakeholder membership, and effectively disseminated to members and other relevant health care stakeholders.

### **RESPONSIBILITIES**

- Support diversification of QuIRC funding sources by exploring, identifying, and pursuing different types of funding from sectors, such as government agencies, foundations, charities, or industry partners by using databases and professional networks to identify current and upcoming funding opportunities aligned with the QuIRC portfolio
- Support securing new QuIRC projects aligned with PQA priorities and build the research profile through writing and submitting project proposals that strategically align with both PQA's and the funders' goals, criteria, and priorities.
- Contribute to active QuIRC projects activities including reports, communication, analysis, engagement, and production of deliverables.
- Support PQA and QuIRC as a visible authority in medication use quality through active participation and contributions to publications, presentations, and strategic engagement.

- Collaborate within and across PQA teams by contributing to the PQA learner programs, Annual Meetings, and Leadership Summits.
- Maintain broad and current knowledge of issues related to healthcare quality measurement, health policy, clinical care, and effective medication use and safety.
- Participate in professional development activities that align and further the mission of PQA.
- Ensure adherence to professional standards and ethics of research and related functions.
- Utilize PQA business management resources to track project timelines and facilitate effective and appropriate internal communications.
- Other duties as assigned.

## **QUALIFICATIONS AND EXPERIENCE**

### Required

- Education: Masters, PharmD, or other advanced degree in a health-related field.
- 5+ years of experience conducting research in health services research or practice-based research
- Experience with writing proposals, and applying for and securing funding from foundations, government agencies, and government-sponsored vehicles (e.g., AHRQ, NIH, HRSA)
- Knowledge and experience with performance measurement or healthcare quality improvement
- Broad understanding of the process of securing funding from diverse organizations
- Proficiency in conducting literature reviews and evidence synthesis
- Ability to collaborate effectively across organizational lines and functional teams
- Strong ethical leadership and commitment to the core values of the organization
- Excellent oral and written communication skills with the ability to communicate complex topics to a variety of audiences
- Proficiency in the Microsoft Suite of applications, including Word, Excel, Outlook, SharePoint, and Teams

### Preferred

- Familiarity with pharmacy, healthcare, and performance measurement
- Demonstrated success with applying for and securing funding from a range of organizations
- Strong track record of publications and public engagements or presentations

## **WORK ENVIRONMENT AND PHYSICAL DEMANDS**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Standard office environment
- Employee is regularly required to stand, sit, talk, hear and use hands and fingers to operate a computer and telephone
- Close vision requirements due to computer work

**TRAVEL**

Occasional travel to attend the PQA Annual Meeting, Leadership Summit, and internal team meetings.

**APPLY**

Sponsorship is not available.

Interested candidates should submit a letter of interest accompanied by a resume or curriculum vitae to [careers@PQAalliance.org](mailto:careers@PQAalliance.org).

This job description does not imply that the stated requirements are the only expectations for the job. Incumbents are expected to perform any other duties that may be assigned. PQA has the right to revise this job description at any time. PQA is an “at-will” employer and as such, neither this job description nor your signature constitutes any form of contractual agreement between you and PQA.

**EEO Statement**

PQA is committed to the principles of equal employment. We are committed to complying with all federal, state, and local laws providing equal employment opportunities, and all other employment laws and regulations. It is our intent to maintain a work environment that is free of harassment, discrimination, or retaliation based on the following protected classes: age (40 and older), race (including traits historically associated with race, which includes hair texture, hair type, and protective hairstyles such as braids, locks, and twists), color, national origin, ancestry, religion (including any outward expression of religious faith, which includes adherence to religious dressing and grooming practices and carrying or displaying religious items or symbols), sex, sexual orientation (including transgender status, gender identity or expression), pregnancy (including childbirth, lactation, and related medical conditions), physical or mental disability, genetic information (including testing and characteristics), marital status, military status (including status as a uniformed servicemember, a veteran, or dependent of a servicemember), or any other status protected by federal, state, or local laws. The Organization is dedicated to the fulfillment of this policy in regard to all aspects of employment, including, but not limited to, recruiting, hiring, placement, transfer, training, promotion, rates of pay, and other compensation, termination, and all other terms, conditions, and privileges of employment.